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U.S. Department of Education
Washington, D.C. 20202

PERFORMANCE REPORT
Training Program for Federal TRIO Programs
Title IV Section 402G of the Higher Education Act of 1965,
as amended

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0507. The time required to complete this information collection is estimated to average 4.5 hours (or minutes) per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, D.C. 20202-8510. **If you have any comments or concerns regarding the status of your individual submission of this form, write directly to:** U.S. Department of Education, 1990 K Street, N.W., Office of Federal TRIO Programs, Suite 7000, Washington, D.C. 20202-8510.

Section I
Project Identification, Certification and Warning

A. IDENTIFICATION

1. Project Director: _____
2. Name of Institution: _____
3. Address: _____
4. Telephone Number: A.C. () No. _____
5. Grant Number: _____
6. Report Period: _____
7. Funding Cycle Year: 2000-01 _____ 2001-02 _____ 2002-03 _____

B. CERTIFICATION: (By Project Director and Institutional Representative) I certify that the information reported herein is accurate, complete, and readily verifiable to the best of my knowledge.

Name of Project Director
(Print)

Name of Certifying Official
(Print)

Signature

Date

Signature

Date

C. WARNING: Further monies or other benefits may be withheld under this program unless this report is completed and filed as required by existing law (20 U.S.C. 1231a) and regulations (34 CFR 74.51 and 34 CFR 75.720.)

SECTION II – TRAINING ACTIVITIES

List in chronological order each training session given. Indicate the type of session conducted (i.e., conference, internship, seminar, or workshop); the date(s) training was held; the number of participants; the priorities addressed; and the number of consultants or trainers used. Include copies of the training materials that were provided.

SECTION III – PARTICIPANT INFORMATION

This section is used to obtain a profile of the participants who received training through your project. (Provide on a disc in database format: dBASE or ACCESS)

At a minimum, include the following information for each training activity:

1. A roster of participants including their position in the TRIO project.
2. A listing of the types of projects represented (e.g., Talent Search, Upward Bound, etc.)
3. A copy of the instrument used to assess outcomes and a copy of your evaluation findings must be included with this performance report. This information will be used in the assessment of prior experience during the next funding competition.

SECTION IV – SUMMARY OF PROJECT IMPACTS

Discuss and, to the extent possible, provide quantitative data to show the benefits of each of the activities identified in Section II on:

The impact of the training on participants in areas such as -

1. Increased qualifications and skills in meeting the needs of disadvantaged students; and
2. Increased knowledge and understanding of the Federal TRIO Programs.

SECTION V – SUMMARY OF OTHER GOALS AND OBJECTIVES

Discuss the extent to which the other goals and objectives as stated in the funded application or negotiated program plan were achieved. If these goals and objectives were not achieved state the reasons why.

SECTION VI – SUMMARY OF ADMINISTRATIVE REQUIREMENTS

Discuss the extent to which the project has met the administrative requirements – including recordkeeping, reporting, and financial accountability.

This Performance Report covers accomplishments during the current budget year only.

Attach as many additional pages as necessary.